

December 22, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 22nd day of December, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
Dorinda Harvey, Secretary

Member George Skinner was absent.

Others present were: Kerrie Hudson, Glenn Floyd, Randall Turk, Tammy Howard, Ellie Sutter, Sylvia Martin, F. DeWayne Beggs, Dwaine Rhodes, Bill Kaighn, Mike McDanel, Steve Mann, Pam Strawn, Ray Musgrave, and Steven Callendar.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of December 15, 2003, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Chairman Krohmer called for the awarding and/or rejecting of County Bid #Com-1210 – Courthouse/County Office Building Construction Project.

Tammy Howard, Purchasing Agent, stated that there was one vender with would like to withdraw and that this was discussed in the work session Friday. The vender is SGS and they have a legitimate reason and Ms. Howard is submitting a letter to withdraw.

Mike McDanel, Assistant District Attorney, stated that he and the Architects spoke about this last week. The letter was provided which he thinks to be appropriate and sets forth a lawful reason, as they made an error in their bidding and his recommendation to the Board entertain a motion to allow SGS to withdraw their bid.

Bill Graves moved to accept the letter of withdrawal. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to table the awarding and/or rejecting of County Bid #Com-1210 – Courthouse/County Office Building Construction Project.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the authorizing signing off on a public hearing as required by Tax Equity and Fiscal Responsibility Act (“TEFRA”) relating to the Cleveland County Development Authority Single Family Revenue Refunding Bonds Draw Down Series 2002 and authorizing the Chairman to sign off on the hearing based on certification related thereto.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the increase in the monthly amount for cleaning at Court Space/CASA from \$565.00 per month to \$715.00 per month. The Court went from two times a week to five times a week and the Judge is also asking for additional cleaning.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Amended Notice of Regularly Scheduled Meetings for Calendar Year 2004 due to address change of meeting location.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Notice of Appointment of Requesting Officer for L1A Associate District Judge Stephen Bonner.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Agreement for records conversion between the Cleveland County Treasurer and Oklahoma Correctional Industries on microfilming of historical tax roll logs. Beginning December 1, 2003, to June 30, 2004, at a rate of \$.031 per frame.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$33,383.32.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolution for Disposing of Equipment a 1987 Dresser Front End Loader Model 520B, #D312-20. This item is from District #1 and is being declared surplus to be put in the Statewide County Equipment Auction in March, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the December 2003, Cash Fund Appropriations, as follows:

a. District Attorney's Incarceration Cost	\$ 148.90
b. District Attorney's Witness Fee Reimb.	209.01
c. Sheriff's Service Fee Fund	26,513.52
d. Sheriff's Commissary Fee Fund	867.68
e. Sheriff's Federal Share Revenue	856.61
f. Sheriff's Revolving Fee Fund	19,260.00
g. Treasurer's Certification Fee Fund	7,145.00
h. Commissioners Bldg. Fund	223.50
i. County Clerk's Lien Fee Fund	3,024.00
j. County Clerk's Preservation Fee Fund	28,516.13
k. County Assessor's Revolving Fund	389.25
l. Local Law Enforcement Block Grant	0.46
m. Highway Unrestricted Fund	423,584.01
n. Bridge Capital Improvement	66.37
o. Fair Board Fund	23,504.76
p. Fair Board Fund	25,000.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the October and November, 2003, monthly reports of Rod Huffman, Health Department.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

a. General Fund		
04-2873 – A4	West Group Payment Ctr.	\$ 2,715.78
04-2879 – C2	Corr. Dept. Ind. Rev.	5,000.00
04-2922 – SQ2	Wal Mart Community	1,000.00
04-2930 – R3B	J. Caskey Carpet	1,819.50
04-2962 – B2B	Ben E. Keith	1,500.00
04-2963 – B2B	Fadler Company	1,500.00
04-2964 – B2B	Sysco Food Services of OK	3,000.00
04-2965 – B2B	Hiland Dairy Foods	500.00
04-2979 – R3B	Holton Transfer & Storage	37,460.03

b. Highway Fund		
04-2931 – T2A	T & W Tire	750.00
04-2953 – T2A	Galeton Gloves	550.00
04-2957 – T2A	O'Reilly Automotive	1,000.00
04-2970 – T2A	Lewis Fire Extinguishers	750.00
04-2973 – T2A	Warren Cat	2,000.00
c. Sheriff's Service Fee Fund		
04-2967 – CFB2	Reynolds Ford, Inc.	2,500.00
d. Sheriff's Revolving Fund		
04-2966 – CFBRE2	Ken's Discount Pharmacy	2,500.00
04-2968 – CFBRE2	Ellison Feed & Seed	250.00
04-2969 – CFBRE2	Herring's Tire, Auto & Boat	300.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0306 – C2	04-0063 – T2A
04-1055 – R2	04-0155 – T2A
04-1334 – B2B	04-1257 – T2A
04-1336 – B1C	04-1528 – T2A
04-2029 – B2B	04-1699 – T2A
04-2461 – B2B	04-2305 – T2A
04-2588 – B2B	
	04-0054 – MD2
	04-0060 – MD2
	04-0449 – MD2

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 741,609.23
b. Highway Fund	175,915.27
c. Health Fund	4,213.90
d. Sheriff's Service Fee Fund	50,678.98
e. Sheriff's Revolving Fund	12,321.86
f. Sheriff's Commissary	268.00
g. Sheriff's Dare	523.17
h. County Clerk's Preservation Fund	329.49
i. Assessors Revolving Fund	651.17
j. Fair Board Fund	3,486.51

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Dorinda Harvey, County Clerk, asked if she understood in the work session meeting on Friday that the 4th floor of the Courthouse would eventually have to be vacated.

Mr. Rhodes stated that the 3rd floor was the discussion; there are areas of the 4th floor, which is the attic floor that will have some work relative to air-conditioning equipment. The dialog that he has had with the Judges and with Mike McDanel, Assistant District Attorney, is there any conflict, because those are judicial records, the concern was could workman be around those files or would they need to be separated. He was told that they are public records except for adoption paper and they would have to be stored somewhere else. That is one of the items that need to be worked out with the Contractor in the sequence of phasing and he would anticipate some files might have to be moved but not all of that area would have to be. F. DeWayne Beggs, Sheriff, asked if a crane was going to be needed in the back or south parking lot. If so it may shut the Sheriff down because that is his access to the jail.

Mr. Rhodes stated that there will need to be a crane on the premises and what has been discussed is that before we go into schedule sequence, location, storage, equipment and cranes the contract has to be awarded and get a contractor on board and have that pre-construction meeting and have that dialog. He will take that into consideration when that happens.

Chairman Krohmer asked if Mr. Rhodes had anything else from the other bidder.

Mr. Rhodes stated that the seconded apparent bidder (low bidder) Nashert Construction, calls has been put in as was discussed in the work session asking for a current pre-qualification statement with references so those can be checked prior to next Monday's meeting and they have responded.

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.